



**NOTICE OF WORK SESSION AGENDA
LANCASTER CITY COUNCIL
JAMES R. WILLIAMS PUMP STATION
TRAINING ROOM, 1999 N. JEFFERSON STREET,
LANCASTER, TEXAS 75134**



Monday, June 21, 2021 - 7:00 PM

While the Mayor and other Councilmembers may be physically present at the James R. Williams Pump Station, there may be Councilmembers and staff that will attend and participate via video or audio link due to the COVID-19 emergency situation.

IMPORTANT NOTICE: Due to the COVID-19 (coronavirus) state of emergency and consistent with the Governor's Order regarding modifications to the Texas Open Meetings Act ("TOMA"), and executive orders, the public will not be admitted to the physical meeting location.

Please click the link below to join the webinar:

<https://us02web.zoom.us/join/register/tZUkcO2urjovGtdguV1VCqjSb0P8Sh2KgTV2>

The meeting will be broadcast live via video at the following address:

<http://www.lancaster-tx.com/324/Watch-Meetings>

CALL TO ORDER

1. Discuss and receive a presentation regarding Project 25, (P25) an upgrade to our Public Safety radio communication system.
2. Receive a presentation regarding the land use assumptions, capital improvement plan, and impact fee program for water, wastewater and roadway facilities.
3. Discuss the Downtown Design Overlay District.

ADJOURNMENT

EXECUTIVE SESSION: The City Council reserves the right to convene into executive session on any posted agenda item pursuant to Section 551.071(2) of the Texas Government Code to seek legal advice concerning such subject.

ACCESSIBILITY STATEMENT: Meetings of the City Council are held in municipal facilities that are wheelchair-accessible. For sign interpretive services, call the City Secretary's office, 972-218-1311, or TDD 1-800-735-2989, at least 72 hours prior to the meeting. Reasonable accommodation will be made to assist your needs.

PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

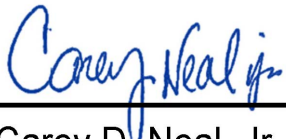
CONFORME A LA SECCION 30.06 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE FUEGO CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO 411, CODIGO DEL GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO OCULTADA.

PURSUANT TO SECTION 30.07 PENAL CODE (TRESPASS BY HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY.

CONFORME A LA SECCION 30.07 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE FUEGO AL AIRE LIBRE CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO H, CAPITULO 411, CODIGO DE GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO AL AIRE LIBRE.

Certificate

I hereby certify the above Notice of Meeting was posted at Lancaster City Hall on June 17, 2021 @ 7:00 p.m. and copies thereof were provided to the Mayor, Mayor Pro-Tempore, Deputy Mayor Pro-Tempore and Council members.



Carey D. Neal, Jr.

Assistant City Manager

CITY OF LANCASTER CITY COUNCIL

City Council Work Session

Item 1.

Meeting Date: 06/21/2021

Policy Statement: This request supports the City Council 2020-2021 Policy Agenda

Goal(s): Sound Infrastructure

Submitted by: Chris Youngman

Agenda Caption:

Discuss and receive a presentation regarding Project 25, (P25) an upgrade to our Public Safety radio communication system.

Background:

Project 25, or P25 as undertaken and promoted by the Association of Public Safety Communication Officials (APCO), is the national standard for public safety digital radio. Having a P25 digital radio system is, or will soon be, a requirement as a prerequisite for the awarding of most federal and state grants. These systems promote interoperability, provide more frequencies to users, and are compatible with most vendors, regardless of the P25 system's infrastructure.

The City of Lancaster public safety agencies; Police Department, Fire Department, Emergency Communications (E911) and Emergency Management functions are all connected to a ten-year-old analog radio system which is not P25 compliant. Because of this, our interoperability capabilities with regional public safety agencies are limited to those with whom we partner. The reach of our current system is very limited geographically.

The City and County of Dallas have been working together, along with Motorola, to stand up a new P25 radio infrastructure. The City of Lancaster along with our regional partners (Cedar Hill, Desoto, and Duncanville) have been in close discussion with City and County of Dallas officials over the last few years regarding the progress of the building of their P25 radio system. We have been advised they expect to bring their P25 system on-line during the second quarter of 2022. The Dallas system will be comprised of twenty-nine radio towers strategically located throughout the county and will also have robust redundancy built-in for the protection of the system and its users. The system will have ample room to accommodate southwest Dallas County public safety entities previously mentioned, including Lancaster, and many others. When stood up and implemented, it is anticipated both the Dallas system and the Tarrant County system will be connected to further increase an overall system footprint throughout the entire DFW region. The City of Dallas has prepared a memorandum of understanding (MOU) for cities, interested in subscribing to the Dallas P25 radio system. We recently received the proposed Interlocal Agreement (ILA) from the City of Dallas.

City Council will receive a presentation regarding the P25 radio system.

CITY OF LANCASTER CITY COUNCIL

City Council Work Session

Item 2.

Meeting Date: 06/21/2021

Policy Statement: This request supports the City Council 2020-2021 Policy Agenda

Goal(s): Financially Sound City Government
Healthy, Safe & Engaged Community
Sound Infrastructure
Quality Development

Submitted by: Vicki D. Coleman, Development Services Director

Agenda Caption:

Receive a presentation regarding the land use assumptions, capital improvement plan, and impact fee program for water, wastewater and roadway facilities.

Background:

The City Council approved a contract in November 2017 for professional services for Freese and Nichols Inc (FNI) to provide an update to its Master Thoroughfare Plan and its Water and Wastewater plan and development impact fees. The City Council approved an ordinance adopting the 2020 Master Thoroughfare Plan September 28, 2020. The City Council received its presentation of the Water and Wastewater Plan at its May 17, 2021, work session meeting. The adoption and update of the Water and Wastewater Plan is scheduled for June 28, 2021.

Operational Considerations:

The Master Thoroughfare Plan and the Water and Wastewater Plan provide guidance on facility improvements that enhance capacity and support development and service delivery through 2045. The water, wastewater and roadway capital improvements plans (CIP) are a prioritized list of system improvements to be undertaken within the next ten years. These prioritized capital improvement plans assist the City with estimating capital budgets and establishing development impact fees. Development impact fees are a funding source for infrastructure improvements based on new development within the City. These fees serve as one-time payments by developers to offset the City's cost directly related to new or expanding infrastructure. The City's current development impact fees were adopted in 2012.

City Council will receive a presentation.

CITY OF LANCASTER CITY COUNCIL

City Council Work Session

Item 3.

Meeting Date: 06/21/2021

Policy Statement: This request supports the City Council 2020-2021 Policy Agenda

Goal(s): Healthy, Safe & Engaged Community
Quality Development

Submitted by: Vicki D. Coleman, Development Services Director

Agenda Caption:

Discuss the Downtown Design Overlay District.

Background:

As prescribed in the City Council Rules and Procedures as amended November 2020, Section D. City Council Agenda Process, Subsection 1.b, Councilmember Carol Strain-Burk requested that an item be included on a City Council work session for the purpose of discussing the Downtown Design District.

The City Council approved an ordinance adopting the Downtown Design District on February 25, 2008 (Ordinance 2008-02-11). The City's master plan for downtown was prepared with the assistance of a consultant, 5G Studios. The plan was developed using a series of four community design workshops and meetings collaborating with the community, city staff and City Council members.

Operational Considerations:

The Downtown Design District is a master plan for downtown district development. The Downtown Design District has five sub-districts which include: Hall's Branch, Downtown, Town Square, East Side Strand, and Keller Branch. An overlay design district seeks to address standards such as, but not limited to, land use, density, and street appearance. The overlay district establishes standards that take priority over any underlying zoning district's standards. Specifically, the overlay district prohibits certain land uses despite an underlying zoning district permitting that allowable use.

The Comprehensive Plan is also a policy document guiding development within the City's downtown. The Future Land Use Map and policies of the Comprehensive Plan also establish the long term vision for the downtown district related to density and land use. The Comprehensive Plan has multiple designations for areas within the overlay district as follows: 1) Town Center, 2) Mixed Use, and 3) Suburban Neighborhood. The Comprehensive Plan, along with the Downtown Overlay, provide the vision for the long term growth and development of the district. The vision of the Comprehensive Plan and Downtown Overlay both seek to encourage residential development, supportive commercial and office uses; while the overlay includes a design aesthetic that maintains the historical context of the area. The residential standards within the Downtown Design District promote higher densities of residential development such as townhomes and condominiums while seeking to prohibit single family uses. Despite the prohibition of single family detached homes within the Downtown Design District, the Comprehensive Plan supports the long term development of single family uses within downtown.

The Downtown Design District prohibits and the Comprehensive Plan does not support industrial uses within the downtown. Attached is a copy of the Downtown Design District Plan. This item is for City Council discussion at the request of Councilmember Strain-Burk.

Attachments

Downtown District - Map

Downtown District - Prohibited Uses

Design Guidelines - Downtown District
