



NOTICE OF WORK SESSION AGENDA

LANCASTER CITY COUNCIL

James R. Williams Pump Station
Training Room, 1999 Jefferson



Monday, February 15, 2016 – 6:45 PM

DEFINITIONS:

Written Briefing: Items that generally do not require a presentation or discussion by the staff or Council. On these items, the staff is seeking consent from the Council or providing information in a written format.

Verbal Briefing: These items do not require extensive written background information or are an update on items previously discussed by the Council.

Regular Item: These items generally require discussion between the Council and staff, boards, commissions, or consultants. These items may be accompanied by a formal presentation followed by discussion and direction to the staff.

**[Public comment will not be accepted during Work Session
unless Council determines otherwise.]**

Regular Items:

- 1.** City Council shall convene into closed executive session pursuant to § 551.071 of the TEXAS GOVERNMENT CODE, to seek legal advice on pending or threatened litigation regarding the following matters:
 - (a) Drainage related issues involving Tribute at Mill Branch; and
 - (b) Platting, subdivision regulations and survey of property generally located along North Dallas Avenue between Wintergreen and Telephone Road.
- 2.** Reconvene into open session.
- 3.** Receive a presentation regarding Lancaster Police Department participation in the Southern Regional Response Group (SRRG)
- 4.** Receive a presentation and discuss Quarterly Financial Report for the period ending December 31, 2015.
- 5.** Discuss a report of City Council Five Year Goals and Strategies established during the annual City Council Strategic Planning Session in June 2015 for the 1st quarter of fiscal year 2015/2016.

EXECUTIVE SESSION: The Council reserves the right to convene into executive session on any posted agenda item pursuant to Section 551.071(2) of the TEXAS GOVERNMENT CODE to seek legal advice concerning such subject.

ACCESSIBILITY STATEMENT: The Municipal Center is wheelchair-accessible. For sign interpretive services, call the City Secretary's office, 972-218-1311, or TDD 1-800-735-2989, at least 72 hours prior to the meeting. Reasonable accommodation will be made to assist your needs.

PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

CONFORME A LA SECCION 30.06 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE FUEGO CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO 411, CODIGO DEL GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO OCULTADA.

PURSUANT TO SECTION 30.07 PENAL CODE (TRESPASS BY HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY.

CONFORME A LA SECCION 30.07 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE FUEGO AL AIRE LIBRE CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO H, CAPITULO 411, CODIGO DE GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO AL AIRE LIBRE.

Certificate

I hereby certify the above Notice of Meeting was posted at the Lancaster City Hall on February 11, 2016 @ 5:00 p.m. and copies thereof were provided to the Mayor, Mayor Pro-Tempore, Deputy Mayor Pro-Tempore and Council members.



Sorangel O. Arenas
City Secretary

LANCASTER CITY COUNCIL

Agenda Communication

February 15, 2016

City Council shall convene into closed executive session pursuant to § 551.071 of the TEXAS GOVERNMENT CODE, to seek legal advice on pending or threatened litigation regarding the following matters:

- (a) Drainage related issues involving Tribute at Mill Branch; and
- (b) Platting, subdivision regulations and survey of property generally located along North Dallas Avenue between Wintergreen and Telephone Road.

This request supports the City Council 2015-2016 Policy Agenda.

Goal: Professional and Committed City Workforce

Executive Session matters.

Submitted by:

Sorangel O. Arenas, City Secretary

LANCASTER CITY COUNCIL

Item 2

Agenda Communication

February 15, 2016

Reconvene into open session.

This request supports the City Council 2015-2016 Policy Agenda.

Goal: Professional and Committed City Workforce

This agenda item allows City Council to take action necessary, if any, on item(s) discussed in Executive Session.

Submitted by:

Sorangel O. Arenas, City Secretary

LANCASTER CITY COUNCIL
Work Session Agenda Communication
February 15, 2016

Item 3

Receive a presentation regarding the Lancaster Police Department participation in the Southern Regional Response Group (SRRG)/ Special Response Team (SRT).

This request supports the City Council 2015-2016 Policy Agenda.

Goal: Professional & Committed City Work Force

Background

In 2008, law enforcement agencies in southern Dallas and northern Ellis counties established the Southern Regional Response Group (SRRF)/ Special Response Team (SRT) to develop mutual aid strategies within the immediate region. The Cities of Lancaster, DeSoto, Midlothian, Glenn Heights, Cedar Hill, Red Oak, Seagoville, Ovilla and Highland Park currently make up SRRG. Currently the City of Lancaster has two officers that serve on the SRRG.

Initially SRRG-SRT was organized through a Memorandum of Understanding amongst the Chief's for the respective agencies, and funding was from grant funds with limited input from the respective agencies.

City Council will receive a presentation regarding the SRRG-SRT and steps to formalize the operations through an Interlocal Cooperation Agreement.

Submitted by:

Samuel Urbanski, Interim Chief of Police
Opal Mauldin-Robertson, City Manager

LANCASTER CITY COUNCIL
Work Session Agenda Communication
February 15, 2016

Item 4

Receive a presentation and discuss Quarterly Financial Report for the period ending December 31, 2015.

This request supports the City Council 2015-2016 Policy Agenda.

Goal: Financially Sound City Government

Background

The broad purpose of the City's Financial and Investment policy statements is to enable the City to achieve and maintain a long-term stable and positive financial position, and provide guidelines for the day to day planning and operations of the City's financial affairs. The following information is representative of the first quarter of fiscal year 2015-16, October 1, 2015 through December 31, 2015. The reports will be distributed, presented and reviewed during the work session.

Submitted by:

Cynthia A. Pearson, Director of Finance

Baron A. Sauls, Assistant Director of Finance

Discuss Report of City Council Five Year Goals and Strategies established during the annual City Council Strategic Planning Session in June 2015 for the 1st quarter of FY 2015/2016.

This request supports the City Council 2015-2016 Policy Agenda.

Goals: **Financially Sound City Government**
 Civic Engagement
 Healthy, Safe & Vibrant Community
 Professional & Committed Workforce
 Sound Infrastructure
 Quality Development

Background

City Council conducted an annual Strategic Planning Session in June 2015. This report represents activity for the first quarter of FY 2015/2016 (October 1 – December 31, 2015). This is a review of implementation and progress on strategies and initiatives outlined in the 2015/2016 strategic plan and how said strategies connect to continued progress toward the realization of the Lancaster Vision.

Financially Sound Government - The City has a long-range financial plan and has prudent fiscal policies and processes in place. It has met or exceeded all fund reserve goals, has funds available to address the needs of the community, and responsibly manages its debt. The community continues to move toward a more competitive tax rate.

1. Debt Policy

A comprehensive Debt Policy was considered and approved at the September 14, 2015 City Council meeting.

2. Ensure the City's Tax Rate is Competitive

During the FY 2015/2016 budget planning, presentation and town meetings, staff presented information regarding the correlation between property values and the tax rate in comparison to neighboring and survey cities. This information demonstrated the city tax portion of the average Lancaster resident's tax bill is less than our comparison cities. We will continue to seek strategies to improve our property values as there is a direct correlation between values and rate.

Quality Development - The City encourages high quality construction in its housing, commercial buildings and public facilities. The City employs sustainable building practices and encourages conservation and the use of alternative energy sources. The City has a diverse housing stock with walkable neighborhoods and other high quality neighborhood amenities. A diversity of commercial businesses includes corporate business parks and distribution facilities, which make use of the expanded airport, rail,

and highway system. Retail areas have grown because of growth in industrial, commercial and residential development.

1. Downtown TIF

Upon completion of the update to the comprehensive plan, staff will utilize the implementation plan and tools to explore appropriate steps for the creation of a TIF district within the downtown area.

2. Enhanced Entry Features

Staff continues working with developers to enhance entrance beautification where appropriate and applicable. Staff is also identifying financial resources to develop hardscape and landscape within the appropriate rights-of-way. The Parks Department continues to maintain and plant seasonal color within existing areas.

3. Strengthen the Residential Code to Encourage Home Ownership versus Rental

Council authorized implementation of a rental registration program that will require annual registration and inspection of properties that are rented/leased in the community. Information regarding program implementation was communicated to property owners beginning January 2015 utilizing a list received from utility Billing. Inspections and collections have commenced.

To date, 394 properties have been registered. 899 rental inspections have been completed and \$21,715.00 in fees has been collected. Staff will continue to monitor new utility accounts to ensure that all landlords are being identified and notified as the program continues to grow. Staff has begun issuing citations of homes that are not registered.

4. Adopt and Economic Development Policy and Retail Strategy

- Staff is preparing a RFP and identifying candidates to utilize in the development of an economic development policy and retail strategy, upon completion of the update to the Comprehensive Plan.
- During the current reporting period 18,525 square feet of new or formally empty space was occupied by business operations.

5. Review existing Incentive Policy

Staff is preparing a RFP and identifying candidates to utilize in the development of an economic development policy and retail strategy, upon completion of the update to the Comprehensive Plan.

6. Complete the Update of the Comprehensive Plan; Including: Adopting Ordinances to Ensure Consistency of Companion Ordinances

Staff is moving towards a Comprehensive Plan update for March 15, 2016, a Special Planning and Zoning (P&Z) meeting and an April 25, 2016 City Council meeting for adoption consideration.

7. Recruit Quality Commercial, Industrial and Retail Jobs

Staff continues working toward the attraction of projects creating commercial, industrial and retail development in order to create a growing tax base and growth in the community's daytime population ensuring the financial sustainability of government in Lancaster and jobs for our residents.

- Staff conducted 14 sales calls on commercial/industrial brokers, developers and potential end users promoting Lancaster as a location for solutions to their logistic needs.
- Staff conducted 2 community tours for a developer unfamiliar with the opportunities in Lancaster.
- Staff responded to 7 inquiries for information regarding Lancaster as a potential location for the inquirer's expansion or relocation needs.

8. Target marketing program to commercial, industrial and retail brokerage community

Economic Development staff will develop and implement efficient and effective marketing programs designed to solicit and secure the interest of the commercial, industrial and retail development-brokerage communities to promote Lancaster as a profitable marketplace for their client's future relocation or expansion needs.

- Staff participated in 3 commercial-industrial broker and developer events promoting Lancaster as a location for their customers.
- Staff hosted the visits of 2 end user companies interested in Lancaster as a location for their expansion plans.
- Staff attended 1 commercial/industrial trade show calling on users, brokers and developers exhibiting at the show to promote Lancaster as a location for logistic solutions for their customers.
- Staff attended 1 retail trade show calling on brokers, developers and end users exhibiting at the show to promote Lancaster as a location for their next retail project.

9. Develop a strategy to pursue the development of a nationally branded hotel/convention center in Lancaster.

- Staff continues to contact hoteliers and identify trade shows to participate in that are attended by members of the hotel industry.

10. Assess the interest of the development community in projects on the north side of I-20 at Houston School Road.

- Staff continues to include information about new development opportunities within the Campus District when making sales calls on prospects and responding to other inquiries suitable for that district in Lancaster.

Fourth Quarter Commercial Code Violations

Business Name	Address	Violation	Status
Anson Powder and Performance Coating	3228 IH 35	grass/weeds	compliance
Ashley's Loans	1420 IH 35	treatment/faulty weather protection	pending
Azteca	1440 N I-35	parking on unimproved surface	compliance
Best One Corp	600 E. Main	CO violations	compliance
Bluegrove Plaza	3160 W. Pleasant Run	dumpster overflow	compliance
Bradford Barber & Beauty Shop	1506 N. I-35	grass/weeds	compliance
Cavalier Service Tire	3109 Daniieldale	grass/weeds	pending
Central African Hair	1460 IH 35 sign	sign	pending
Chubby's	3250 W. Pleasant Run #500	banner	compliance
Cliff's Check Cashing	1508 N. I-35	grass/weeds	compliance
Commercial/AG	631 W. Pleasant Run	high grass/weeds	pending
Dewberry Apt. Complex	1508 Dewberry	fence violations	compliance
Dewberry Apt. Complex	1508 Dewberry	faulty weather protection	compliance
Dewberry Apt. Complex	2840 IH 35	high grass/weeds	compliance
Dollar General	2600 Wintergreen	trash/debris	compliance
Dollar General	2253 Beltline	trash/debris	compliance
Dollar General	2253 Beltline	sign leaning	compliance
Dry Cleaner's	1415 W. Pleasant Run	secure structure	compliance
Exxon	1508 Dewberry	trash/debris	compliance
Family Dollar	3155 W. Pleasant Run	trash/debris	compliance
Family Dollar	3155 W. Pleasant Run	sign	compliance
Family Dollar	3155 W. Pleasant Run	illegal banner	pending
Family Dollar	3155 W. Pleasant Run	high grass/weeds	compliance
Family Dollar	2253 W. Pleasant Run	high grass/weeds	compliance
Family Dollar	701 W. Pleasant Run	high grass/weeds	compliance
Flashmart	3160 W. Pleasant Run	litter/debris	compliance
Flashmart	3160 W. Pleasant Run	high grass/weeds	compliance
Flashmart	1450 W. Pleasant Run	high grass/weeds	compliance
Fredwin & Dyvonne Brooks	727 W. Pleasant Run	high grass/weeds	compliance
Fredwin & Dyvonne Brooks	1318 N Dallas	junk vehicles	compliance
Grandy's	1902 N. IH 35	illegal banner	compliance
Hairstore	3255 W. Pleasant Run	sign in disrepair	compliance
Heaven Cynt Tax service	374 W. Pleasant Run	Banner	compliance
Heaven Cynt Tax service	334 W. Pleasant Run	Banner	compliance
Independent Plastic	103 Industrial	C.O. Violation	compliance

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Recycling			
Independent Plastic Recycling	103 Industrial	Inoperative Motor Vehicles	compliance
Independent Plastic Recycling	103 Industrial	Outdoor storage/trash	compliance
James Earl Jones	1327 N. Dallas	Banner	compliance
Kino Plaza	2286 W. Pleasant Run	graffiti	compliance
Kino Plaza	1401 N. Dallas Avenue	high grass/weeds	compliance
L & M Muffler	1122 N. Dallas Avenue	high grass/weeds	compliance
Lancaster Plaza	2625 N. Dallas Avenue	high grass/weeds	compliance
Lancaster Tire	3460 IH 35	tire/auto parts	pending
Life School	1420 N. I-35	litter/debris	compliance
Maaco Paint	954 S. I-35	brush/debris illegal dumping	compliance
Newsome's House of Beauty	1124 N. Dallas Avenue	high grass/weeds	compliance
Ok Food Mart	1055 W. Pleasant Run	dumpster overflow	compliance
Old Chubby's	3307 W. Pleasant Run	secure structure	pending
Pawn Shop	1504 N. I-35	grass/weeds	compliance
Phillips 66	2705 Dallas Avenue	trash/debris	compliance
Pleasant Run Store	1220 N. Dallas Avenue	banner	compliance
Pruner Insurance	1452 N. I-35	illegal advertisement	tire removed
Quality Tire-Firestone	1335 N. Dallas Avenue	high grass/weeds	compliance
Shake & Dance Fitness	326 W. Pleasant Run	Banner	compliance
Shell Station	701 W. Pleasant Run	dumpster overflow	compliance
Spanish Trail Motel	1420 N. I-35	grass/weeds	compliance
Spanish Trail Motel	1416 N. I-35	litter/debris	compliance
Spanish Trail Motel	1420 IH 35	graffiti	compliance
Spanish Trail Motel	1420 IH 35	sign	pending
Strip center	1318 N. Dallas	commercial parking	compliance
Strip Center	350 N. Bluegrove	litter/debris	compliance
Taco Casa	3155 W. Pleasant Run	litter/debris	compliance
Tagueria	2709 Dallas Avenue	illegal banner	compliance
Taqueria	2709 Dallas Avenue	junk vehicles	compliance
Tire King-U-Haul	2286 W. Pleasant Run	grass/weeds	compliance
Vacant land commercial	727 W. Pleasant Run	litter/debris	compliance
Valero	3160 W. Pleasant Run	litter/debris	compliance
Valero	3160 W. Pleasant Run	grass/weeds	compliance
Valero	1550 N I-35	litter/debris	compliance
Waffle House	1460 N. I-35	grass/weeds	compliance
Walmart	350 N. Bluegrove	vegetation encroachment	compliance
Walmart	995 W. Beltline	illegal advertisement	compliance
WWWW IC LLC	1001 N. Houston-School	high grass/weeds	compliance
ZJES/Corp/Phillips 66	1220 N. Dallas Avenue	Sign in disrepair	compliance
ZJES/Corp/Phillips 66	1220 N. Dallas Avenue	fence in disrepair	compliance
ZJES/Corp/Phillips 66	3307 Pleasant Run	Sign in disrepair	compliance

Healthy, Safe, & Vibrant Community - Lancaster is a place where we enhance public safety in our neighborhoods. The community unites at city-wide events and participates in recreational and cultural activities that keep residents involved and engaged in their respective neighborhoods. Compassionate enforcement personnel help to sustain vibrant residential and business communities. All residents have access to Parks and leisure facilities where they live.

1. Complete the Public Safety Strategic Plan

The Police Department is in the process of preparing a formal strategic plan as part of the recommendation by the Hillard Heitze consulting firm.

2. Take steps to get to an ISO Rating of 2

Council received a presentation at the November 2015 work session regarding the City's ISO rating.

Ratings evaluate receiving and handling fire alarms, operations of fire department and the water supply system available for fighting fires. The data is used to calculate the Public Protection Classification (PPC) which is used by insurance companies to calculate insurance premiums for residents and businesses.

Lancaster Police Department Update

1st QUARTER 2015-2016

OFFENSES				
	Oct 2015	Nov 2015	Dec 2015	TOTALS
Assault	33	45	30	108
Burglary Building	4	8	9	21
Burglary Habitation	18	29	18	65
Burglary Vehicle	33	28	28	89
Criminal Mischief	23	37	20	80
Drug Crimes	5	6	7	18
DWI	11	0	9	20
Financial Crimes	8	21	10	39
Information Report	110	92	107	309
Mental Evaluations	13	7	10	30
Murder	0	0	0	0
Robbery	4	8	7	19
Runaways	6	14	8	28
Sex Assault	3	2	2	7
Theft	46	25	53	124
UUMV	15	17	22	54

ACCIDENTS				
	Oct 2015	Nov 2015	Dec 2015	TOTALS
Total Accidents	53	43	43	139

CALLS FOR SERVICE				
	Oct 2015	Nov 2015	Dec 2015	TOTALS
Total Calls	6959	7350	7761	22070
Close Patrols	3659	4491	4015	12165
House Check Request	8	6	20	34
House Check Calls	19	11	54	84

ARREST				
	Oct 2015	Nov 2015	Dec 2015	TOTALS
Arrest	157	102	146	405

WARRANTS				
	Oct 2015	Nov 2015	Dec 2015	TOTALS
New Felony	10	11	7	28
New Misdemeanor	10	8	6	24
New Warrants Total	20	19	13	52
Served	20	15	4	39
Transferred	0	4	0	4

PATROL				
	Oct 2015	Nov 2015	Dec 2015	TOTALS
Field Contacts	12	18	10	40
Traffic Stops	853	528	783	2164
Citations Issued	737	349		1086

NARCOTIC SEIZURES				
	Oct 2015	Nov 2015	Dec 2015	TOTALS
Marijuana (ounces)	10.24	3.8895	17.056	31.191
Cocaine/Crack (grams)	4.6	0.07	1.32	5.99
Methamphetamine (grams)	8.2	420	63.257	491.457
Heroin (grams)	0	0	0	0

The Lancaster Police Department continues to identify crime trends in the community and deploy proper resources to deter, prevent and reduce crime such as crime prevention tips, surveillance methods of policing, brochures, house checks and encouragement of new community watch programs.

In addition, the Lancaster Police Department continues to perform close patrols and house check requests. During this quarter the Lancaster Police Department enhanced our visibility within the commercial and residential communities through utilization of specialized divisions including the traffic division and POP team.

Municipal Court Update

The first quarter of FY 2015-2016 the Municipal Court collected revenues of \$352,689 an increase of \$61,332 over the same period last year of \$291,357.

Professional & Committed Workforce - Lancaster city government is an employer of choice with competitive pay that attracts an engaged, responsive, customer-oriented, innovative, and effective workforce. Some employees live in the City and all have a sense of ownership of the community. City employees feel needed and appreciated by elected officials, residents and businesses and are respectful to and appreciative of their customers and the City's governing body. The City's executive staff is engaged with residents and attends community events, upholds strong customer service, and uses technology to aid them in working smarter.

1. Compensation Policy – Commitment to Average of Survey Cities - Progression

City Council identified the city compensation plan as an area to continuously review and amend. City Council expressed a desire to be at the middle average of the city survey cities.

In FY 2013/2014 City Council approved a 3% increase to the pay plan. In FY 2014/2015 City Council approved a 5% increase to the pay plan. In 2015/2016 City Council approved a 2% increase to the pay plan; totaling a 10% increase overall to the pay plan for the past three years.

Sound Infrastructure - The City has well-maintained streets and well-planned preventative maintenance programs for infrastructure; including streets, water, stormwater, wastewater and other assets.

1. Golf Course Assessment and Direction

On January 14, 2016, the City employed the professional services of Marvin's Paint and Remodeling, LLC to conduct the assessment on the club house. Staff will issue an RFP for a Golf course assessment on non-structural elements and will seek further direction from the City Council.

2. Complete Facility and Infrastructure needs – Assessment for future Bond Issue

In December of 2015, the City employed the professional services of Marvin's Paint and Remodeling, LLC to conduct the assessment on all city facilities. Staff is in receipt of the report and currently reviewing to prioritizing for inclusion in the Capital Improvement Plan.

3. Sidewalk Replacement Program

The Sidewalk Replacement Program is completed. Brochures and applications for the sidewalk replacement program are available at the city facilities and information is available on the city website. Information is available in the Lancaster Connection Winter issue on page 15 and included in the Lancaster Today monthly newsletter.

Staff has received 5 inquiries and no applications have been made.

4. Complete the Fleet Maintenance Facility

Council received a presentation regarding the site and concept plan at the April 20, 2016 work session. The land survey has been completed along with design. The project is scheduled for bid advertisement in May. Demolition of the building is complete. Final design

was reviewed with staff in November and December. Final bid and construction documents were completed and submitted as well. The project will be advertised in March.

5. Continue Water Meter Register Replacement Program

In the first quarter of FY 2015-2016 staff replaced 340 water meters/registers as part of the Meter Register Replacement Program.

6. Airport Master Plan continuation

The Airport is finalizing two construction projects and starting a third project this quarter. The TxDOT-Aviation projects nearing completion are: 1) the new south ramp with helicopter circles and taxiways, and 2) the new 12,000 gallon self-serve avgas fuel facility. The south ramp project total cost is \$3,845,520 of which the City funded \$528,282. The fuel facility project total cost is \$421,690 of which the City funded \$105,423. The third TxDOT-Aviation project that was funded for construction in December is the new terminal building. This project total cost is \$1,436,470 of which the City funded \$836,470. This project is preparing to go to bid for construction in February with a ground breaking expected in April.

Civic Engagement - The City provides a variety of opportunities for involvement through special events, boards and commissions, youth and parent volunteer opportunities in recreation, sports teams, City elections, Civic Academies, Schools and City-wide celebrations.

1. Create a Public Improvement District (PID) Liaison Position

Council approved a Community Relations Coordinator position in the FY 2015/2016 budget effective October 1, 2015. The Community Relations Coordinator began in November 2015. Since that time the Coordinator has been working with the existing PID's and also meeting with the Meadowlands and Pleasant Run Estates subdivisions regarding their interest in implementing a PID.

Recreation Division

October 2015

- Carnival and Fall Festival - The Quality of Life and Cultural Services "Boo-Vie" Night, Carnival and Fall Festival took place on Friday, October 30, 2015 at the Lancaster Recreation Center. Inclement weather pushed the event from the Helen Giddings Amphitheater to the Gymnasium without any issues. Over 500 participants were in attendance to enjoy carnival games, face painting, lots of candy, and a wonderful movie presentation, "Monsters University".

November 2015

- Annual Turkey Bowl & Police Vs. Pastors Basketball Game - Lancaster Residents, members of the Faith Based community, Lancaster Police Department and Officers Association enjoyed a fun-filled day bowling for turkeys, recreation program demonstrations, video games and inflatables, all highlighted with a Police versus Pastors basketball game. Hundreds of patrons were able to see the Lancaster Police Department

and Lancaster youth compete against various Pastors of the Lancaster Interdenominational Ministerial Alliance unifying our efforts to make Lancaster a great City to live, work and play. The Craig L. Shaw Memorial Foundation donated 100 turkeys to residents in the community for the second year in a row.

- Turkey Camp Monday – Wednesday, November 23 – 25, 2015. The S.A.F.E. After School and Day Camp program implemented its annual Turkey Camp. Activities for the week included participants making cards for their parents to show how thankful they are for them, a field trip to the Lancaster Movie Theater to see “The Peanuts Movie” and enjoyed Charlie Brown and Snoopy on the big screen.

December 2015

- Christmas Festival 2015 - On Saturday, December 12, 2015 the Quality of Life and Cultural Services Department hosted the Annual Christmas Festival and tree lighting ceremony in coordination with the 62nd Annual City of Lancaster Parade. Hundreds of residents were in attendance and enjoyed 500 free meals from In-N-Out Burger, pictures with Santa, video game tournaments, puppet shows, live entertainment, winter craft projects and vendors to purchase that last minute Christmas gift. Attendees were able to meet with Animal Services staff and several pets now have a new home through our Adopt-A-Pet program. An Arbor Day Proclamation was also given and attendees received tree saplings to plant in their yard to commemorate this wonderful event.
- Winter Break Camp in December was offered the weeks of December 21 and December 28, 2015. Camp participants were able to write letters to Santa, enjoy an outing to Pump it Up trampoline park, celebrate ugly hat and ugly Christmas sweater day and enjoyed “Summertime in December” utilizing our heated indoor family aquatic center.
- S.A.F.E. After School Program - The After School Program operated in full capacity with 84 youth in attendance monthly. The participants attend LISD elementary and middle schools and they are picked up from the schools each day. Nutritional snacks, homework assistance, and structured activities are provided daily.
- This quarter, the After School Program participants participated in a six week course of art classes provided by Skribble Art. They designed their very own planets and moons. This program taught our youth basic art techniques.
- Jr. Mavs – The Jr. Mavs program returned and trained in preparation for the Winter Basketball League (October – December), and attended basketball camp at the Lancaster Recreation Center; conducted by the Cedar Valley College basketball coaching staff and players

Senior Services Division

- This Quarter on the first Tuesday of each month, Dallas County Health and Human Services Wellness Clinic, provided services to the senior membership which included flu shots, blood pressure checks, blood sugar level checks, cholesterol checks, weight assessments, and other related health screenings.
- The Senior Life Center had the opportunity to transport our senior membership to the State Fair of Texas. We had nearly 70 senior members participate in this annual and day

long activity. The State Fair of Texas generates a lot of interest from our senior membership each year.

- The Senior Life Center hosted a Senior Cookout Social which included a Poetry Slam, of which several senior members participated. We had turkey links, hot dogs, hot links and beef ribs. We also celebrated those who were born in October with cupcakes and ice cream. Our focus was the saying "Do not regret getting older, as it is a privilege denied to many".
- The senior membership participated in the Focus Group (First Impressions). Seventeen members represented the Senior Life Center. During this time, the senior membership was given a tour of Crescent Medical Center Lancaster, which included the bedrooms, the waiting room areas, ICU, VIP suites, etc., all of which was very impressive to our senior membership. Small tokens of appreciation were provided to our senior membership for their participation and input. It is the desire of MJ Pearson Senior Solutions, to make Crescent Medical Center Lancaster, the hospital of the Lancaster Community, so that residents and citizens do not have to travel to Parkland, Baylor or Methodist Charlton, etc. for quality medical care and attention.
- Several members participated and graduated from the Dallas Area Agency on Aging, Chronic Disease Management Program. This was a six week program that required a total commitment, in terms of attendance and participation, of the senior membership. A graduation ceremony was also held to honor those who completed the entire six weeks.
- We celebrated our heroes and their families during the Senior Veteran's Day Program. We recognized not only those men and women who have served in our military operations, but also the families of those individuals who were impacted, and who supported our military forces during difficult times. Every branch of the military was represented. We provided an open mic for our veterans, both listed and non-listed, in order for them to share their experiences with us. The Jr. and Sr. ROTC of Lancaster High School provided us with a Veterans Dedication, and the display of the Posting of Colors.
- We had a very successful turnout of the senior membership and guests for our annual Thanksgiving Luncheon. There was food, fun, music, and fellowship. Members of the executive management team and City of Lancaster officials; Mayor Marcus E. Knight and Council Member Carol Strain-Burk, delighted us with their participation and joined us in celebrating the season. The senior membership and guests were entertained by a young man, through the efforts of Mission Hospice, by the name of Mr. Ridge Roberts. Mr. Roberts played three selections from his fiddle which included an amazing rendition of "Amazing Grace". We were equally entertained by a young lady, Ms. Toi Mitchell who performed a solo, a cappella. This was the most memorable Thanksgiving Luncheon the senior members reported in having since joining the Center.
- Thirty-five of our senior membership participated and went to Grand Prairie to attend the annual "Tour of Lights". Senior membership reported having a great time. This is an event that the senior membership looks forward to each year.

- We celebrated our 7th Annual Christmas Senior Legacy Ball. Over 120 people were in attendance. No one went home empty handed. The membership as well as their guests received a token of our appreciation. Our theme for the 7th Annual Christmas Senior Legacy Ball was “Snowflakes” and our analogy of that to our seniors - how there are no two alike.

Cultural Services Division (State Auxiliary Museum and Visitors Center)

This quarter the Visitors Center/State Auxiliary Museum continued its efforts in enhancing exhibits and partnering with the Chamber of Commerce with its monthly Better Business Breakfast series held on the 4th Friday of the month. Membership was made this quarter with the Texas Association of Museums. The Historical Society held an event this quarter along with the Best Southwest City Managers meeting providing visitors from surrounding cities an opportunity to visit our wonderful museum and engage in the rich heritage of Lancaster.

Library Division

This quarter the Library received six early literacy stations to service age 4-12. This purchase was made possible by an \$18,500 grant awarded by the Ladd and Katherine Hancher Library Foundation. Each of these digital solutions contains more than 65 software titles, including 4,000 learning activities. The content collections spans seven curricular areas including math, reading/writing, computer skills, research, science, history and the arts. These are secured solutions that prevent children from visiting outside websites that may be inappropriate or non-academic.

Parks Division

During the first quarter of the 2016 fiscal year, our Adopt-A-Spot volunteers reported just under 76 man hours and picked up over 12 cubic yards of litter and debris from city parks and rights-of-way:

Leading by Example-Meadowcreek Park
Brasscraft-S. Lancaster-Hutchins Road
Cold Springs Church of Christ-W. Main
Rusty Lemley-S. Houston School
Church of Christ at Cedar Valley-W. Wintergreen

Lemley and Scott-Parkerville
Boy Scouts Troop 1141-Kids Square
Girl Scouts Troop 305-Community Park

Submitted by:

Opal Mauldin-Robertson, City Manager