

NOTICE OF REGULAR MEETING AGENDA SIGN CONTROL BOARD MUNICIPAL CENTER CITY COUNCIL CHAMBERS 211 N. HENRY STREET, LANCASTER, TEXAS



Tuesday, September 1, 2020 - 7:00 PM

IMPORTANT NOTICE: Due to the COVID-19 (coronavirus) state of emergency and consistent with the Governor's Order regarding modifications to the Texas Open Meetings Act ("TOMA"), and executive orders the public will not be admitted to the physical meeting location.

Public comments will be taken during the Public Testimony and Public Hearing items, respectively, and may be made by filling out a Public Testimony or Public Hearing form prior to 5:00 p.m., and by joining the Zoom Webinar prior to 7:00 p.m.

Please click the link below to join the webinar:

https://us02web.zoom.us/webinar/register/WN ZHQ4EXPASKG0KaWEf CkjA

Please click the link below to access public participation forms:

https://www.lancaster-tx.com/1413/Notice-Regarding-Public-Participation

The meeting will be broadcast live via video at the following address:

http://www.lancaster-tx.com/324/Watch-Meetings

CALL TO ORDER

CITIZENS' COMMENTS:

At this time citizens who have pre-registered before the call to order will be allowed to speak on any matter other than personnel matters or matters under litigation, for a length of time not to exceed three minutes. No Board member action or discussion may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.

CONSENT AGENDA:

Items listed under the consent agenda are considered routine and are generally enacted in one motion. The exception to this rule is that a Boards and Commissions Member may request one or more items to be removed from the consent agenda for separate discussion and action.

1. Consider approval of minutes from the Sign Control Board Regular meeting held on June 2, 2020.

ACTION:

2. M20-09 Discuss and consider a Request for an Exception to Sections 14.1204 (h)(3) Monument Signs of the Lancaster Code of Ordinances and allow for the construction of a 119 square feet digital monument sign to be located at the Lancaster High School north entrance along N. Dallas Avenue.

ADJOURNMENT

ACCESSIBILITY STATEMENT: Meetings of the Lancaster Boards and Commissions are held in municipal facilities are wheelchair-accessible. For sign interpretive services, call the City Secretary's office, 972-218-1311, or TDD 1-800-735-2989, at least 72 hours prior to the meeting. Reasonable accommodation will be made to assist your needs.

PURSUANT TO SECTION 30.06 PENAL CODE (TRESPASS BY HOLDER WITH A CONCEALED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A CONCEALED HANDGUN.

CONFORME A LA SECCION 30.06 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE FUEGO CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO 411, CODIGO DEL GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO OCULTADA.

PURSUANT TO SECTION 30.07 PENAL CODE (TRESPASS BY HOLDER WITH AN OPENLY CARRIED HANDGUN), A PERSON LICENSED UNDER SUBCHAPTER H, CHAPTER 411, GOVERNMENT CODE (HANDGUN LICENSING LAW), MAY NOT ENTER THIS PROPERTY WITH A HANDGUN THAT IS CARRIED OPENLY.

CONFORME A LA SECCION 30.07 DEL CODIGO PENAL (TRASPASAR PORTANDO ARMAS DE FUEGO AL AIRE LIBRE CON LICENCIA) PERSONAS CON LICENCIA BAJO DEL SUB-CAPITULO H, CAPITULO 411, CODIGO DE GOBIERNO (LEY DE PORTAR ARMAS), NO DEBEN ENTRAR A ESTA PROPIEDAD PORTANDO UN ARMA DE FUEGO AL AIRE LIBRE.

Certificate

I hereby certify the above Notice of Meeting was posted at the Lancaster City Hall on August 28, 2020, @ 5:00 p.m. and copies thereof were provided to the Sign Control Board members.

Bester Munyaradzi,

Board Liaison

CITY OF LANCASTER'S BOARDS AND COMMISSIONS

Sign Control Board 1.

<u>Meeting Date:</u> 09/01/2020

Policy Statement: This request supports the City Council 2019-2020 Policy Agenda

Goal(s): Healthy, Safe & Engaged Community

Quality Development

Submitted by: Bester Munyaradzi, Senior Planner

Agenda Caption:

Consider approval of minutes from the Sign Control Board Regular meeting held on June 2, 2020.

Background:

Attached for your review and consideration are minutes from the:

• Sign Control Board Regular meeting held on June 2, 2020.

Attachments

June 2, 2020 Minutes

MINUTES

SIGN CONTROL BOARD REGULAR MEETING OF JUNE 2, 2020

The Sign Control Board of the City of Lancaster, Texas, met in a Regular Session in the Council Chambers of City Hall on June 2, 2020 at 7:00 p.m. with a quorum present to-wit:

Board Members Present:

Isabel Aguilar, Acting Chair Temika Whitfield Lawrence Prothro Angela Murphy

Board Members Absent:

Ernest Casey

City Staff:

Bester Munyaradzi, Senior Planner Emma Chetuya, Planner Alexandra Schrader, Planning Technician

Call to order:

Acting Chair Aguilar called the meeting to order at 7:00 p.m. on June 2, 2020.

CITIZENS' COMMENTS:

At this time citizens who have pre-registered before the call to order will be allowed to speak on any matter other than personnel matters or matters under litigation, for a length of time not to exceed three minutes. No Board member action or discussion may take place on a matter until such matter has been placed on an agenda and posted in accordance with law.

CONSENT AGENDA:

Acting Chair Aguilar read the consent agenda.

1. Consider approval of minutes from the Sign Control Board Regular Meeting held on September 10, 2019.

MOTION: Board Member Prothro made a motion, seconded by Board Member Whitfield to approve consent item 1. The vote was cast 4 for, 0 against. [Casey absent]

ACTION:

M20-03 Discuss and consider a request for an exception to Section 14.1204 (J) (2)
 Pole Sign Placement of the Lancaster Development Code to allow for the
 installation of a 55 feet tall pole sign at the property located at the southeast corner
 of Parkerville Road and I-35E Service Road addressed as 1400 South I-35E,
 Lancaster, Dallas County, Texas.

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Planner Chetuya gave the staff report stating that this was a request for an exception to the pole sign ordinance to allow for installation of a 55 feet tall pole sign that is two top signs totaling 224 square feet. The Sign Ordinance limits pole signs to a maximum height of 30 feet from the ground level to the top of the sign structure. Due to the location of the business in relation to the freeway plane, the applicant is requesting a 55 feet tall pole sign from the ground level to the top of the sign structure. The pole sign will increase the visibility from the highway plane and encourage passersby to not only patronize the business, but visit the City of Lancaster. Staff recommends approval of the request as presented.

Board Member Prothro asked staff about nearby building dimensions. Planner Chetuya responded that vacant lots surround the business on the north, east and west sides.

Acting Chair Aguilar clarified that the request is to build a sign 25 feet higher than the current Ordinance allows. Planner Chetuya confirmed.

Board Member Prothro asked if the location necessitated a taller sign or if the applicant believed a taller sign would increase business. Planner Chetuya responded that the request would increase visibility for the business. Senior Planner Munyaradzi stated that the highway plane was the concern.

Board Member Whitfield expressed concern about deviation from the Ordinance in terms of continual exception requests for taller signs.

Board Member Murphy asked if there would be notification of the business on exit signs along the highway. Senior Planner Munyaradzi stated that offsite signs along I-35E service road are regulated by TX-DOT.

After much discussion, the Board Members opted for a 45 feet tall sign to allow for visibility, but not to greatly exceed the current height regulation.

MOTION: Board Member Whitfield made a motion, seconded by Board Member Prothro to approve item 2 for a 45 feet tall sign. The vote was cast 3 for, 1 against [Murphy]. [Casey absent]

MOTION: Board Member Prothro made a motion, seconded by Board Member Whitfield to adjourn. The vote was cast 4 for, 0 against. [Casey absent]

The meeting was adjourned at 7:33 p.m.

ATTEST:	APPROVED:

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Bester Munyaradzi, Senior Planner

Isabel Aguilar, Acting Chair

CITY OF LANCASTER'S BOARDS AND COMMISSIONS

Sign Control Board 2.

<u>Meeting Date:</u> 09/01/2020

Policy Statement: This request supports the City Council 2020-2021 Policy Agenda

Goal(s): Healthy, Safe & Engaged Community

Healthy, Safe & Vibrant Community

Quality Development

Submitted by: Bester Munyaradzi, Senior Planner

Agenda Caption:

M20-09 Discuss and consider a Request for an Exception to Sections 14.1204 (h)(3) Monument Signs of the Lancaster Code of Ordinances and allow for the construction of a 119 square feet digital monument sign to be located at the Lancaster High School north entrance along N. Dallas Avenue.

Background:

- 1. <u>Location and Size</u>: The property is located on the east side of N. Dallas Avenue and south of E. Wintergreen Road. It is specifically addressed as 200 E. Wintergreen Road, Lancaster, TX.
- 2. <u>Current Zoning</u>: The subject property is currently zoned Single Family Residential-5 (SF-5) and Single Family Residential-6 (SF-6).

3. Adjacent Properties:

North: Retail (undeveloped)

South: SF-6 Single Family Residential (City of Lancaster Public Park)

West: SF-6 Single Family Residential (developed - Lancaster Hills and Lancaster Terrace

Additions)

East: SF-6 Single Family Residential (City of Lancaster Public Park)

4. <u>Comprehensive Plan Compatibility</u>: The Future Land Use Plan of the Comprehensive Plan identifies this site as suitable for Public and Semi Public Uses. The proposed sign for the High School is compatible with the Future Land Use Plan Comprehensive Map.

Operational Considerations:

The applicant is requesting an exception to Sections 14.1204 (h)(3) Monument Signs and allow for the construction of a 119 square feet monument sign at the north entrance along N. Dallas Avenue. The monument sign will be located on the south corner of the N. Dallas Avenue north entrance to the High School. The proposed sign will be steel frame cabinet with aluminum filler. The sign will be double faced and internally illuminated.

The Sign Ordinance limits monument signs to a maximum area of fifty (50) square feet. The applicant is requesting a total of 10.75 feet height and 11.083 feet wide face display area for a total of 119 square feet. The proposed sign will therefore be 69 square feet more than the Sign Ordinance's allowable monument size limit.

The following information details the request and the ordinance requirements:

Ordinance Allows	Applicant Requests
Maximum Area - 50 Square Feet	119 Square Feet
Maximum Height - 10 Feet	10.75 feet

Section 14.211 (b) 1 Powers and duties, LDC outlines specifications for the Sign Control Board when considering request for exception as follows:

- A. the degree of Exception,
- B. the reasons for Exceptions requested,
- C. the location of Exceptions requested,
- D. the duration of requested Exception,
- E. the effect on public safety,
- F. protection of neighborhood property,
- G.the degree of hardship or injustice involved, and
- H. the effect of the Exception on the general plan for signing within the city.

The applicant's letter of intent stresses that the installation of the electronic monument will better market and promote the academic and athletic achievements of the Lancaster Independent School District (LISD). The monument will also be used to inform the public of important events happening in the District and in the City of Lancaster.

Staff recommends approval of the requested 119 square feet monument sign by LISD.

Public Information Considerations:

This item is being considered at a regular meeting of the Sign Control Board and noticed in accordance with the Texas Open Meetings Act.

Fiscal Impact:

There are no financial obligations for the City with approval of this monument sign exception request.

Options/Alternatives:

- 1. The Sign Control Board may approve the request, as presented.
- 2. The Sign Control Board may approve the request with a lesser face display area, and state the square foot.
- 3. The Sign Control Board may deny the request, as presented.

Recommendation:

Staff recommends approval of the item subject to the numbered comments below to be stipulations of said approval. 1. Only one monument sign, with a maximum sign area as indicated shall be allowed on the site. 2. The single monument sign shall be installed and configured in substantial conformance to the attached plans. 3. The sign shall be maintained at all times in good condition. Cracks, holes, peeling paint, inoperative lighting, etc. shall be repaired or replaced within 30 days. 4. No additional monument sign shall be allowed on the site. 5. Message displayed shall not change more than once every five seconds when in use. 6. Sign shall not scroll, flash, blink or contain animation while sign is in use

Attachments

Monument Sign Location Map Letter Of Intent

Lancaster High School 200 E. Wintergreen Rd City of Lancaster Lancaster High School DALLAS AVE Lancaster The Shining Star of Texas RUTGERS DR Legend City Limits Lancaster ISD Sign Parcels 25 100 date: 08/24/2020

LANCASTER

INDEPENDENT SCHOOL DISTRICT

422 S. Centre Ave. Lancaster, TX 75146 (972) 218-1400 (972) 218-1401 FAX www.LancasterISD.org



Mr. Elijah Granger Superintendent of Schools

Sign Control Board City of Lancaster 211 North Henry Street Lancaster, Texas 75146

Dear Members of the Board:

This is to request a variance on the city sign ordnance to allow the Lancaster Independent School District to erect a marquee based on the dimensions in the attached documents. The variance is requested because the current design exceeds the City of Lancaster's maximum square footage and height requirements. In the paragraphs below, we also explain our intent for the marquee.

At the February 20, 2020 meeting of the Lancaster Independent School District Board of Trustees, the Board unanimously approved the recommendation for the installation of the electronic marquee in order to better market and promote the academic and athletic achievements of the district. The marquee will also be used to inform the public of important events happening in the district and in the City of Lancaster. A copy of the presentation made to the Board of Trustees is included in the attachments for your review.

We believe the size that we are proposing for the marquee is needed due to set-back from the property line as a larger LED matrix is needed to keep programmed messages large enough to be easily read from traffic traveling north and south on Dallas Avenue and in and out of Tiger Stadium.

I am attaching the Site Plan Application Packet, a conceptual rendering of the sign, and other documents detailing the dimensions and the materials to be used in constructing the marquee.

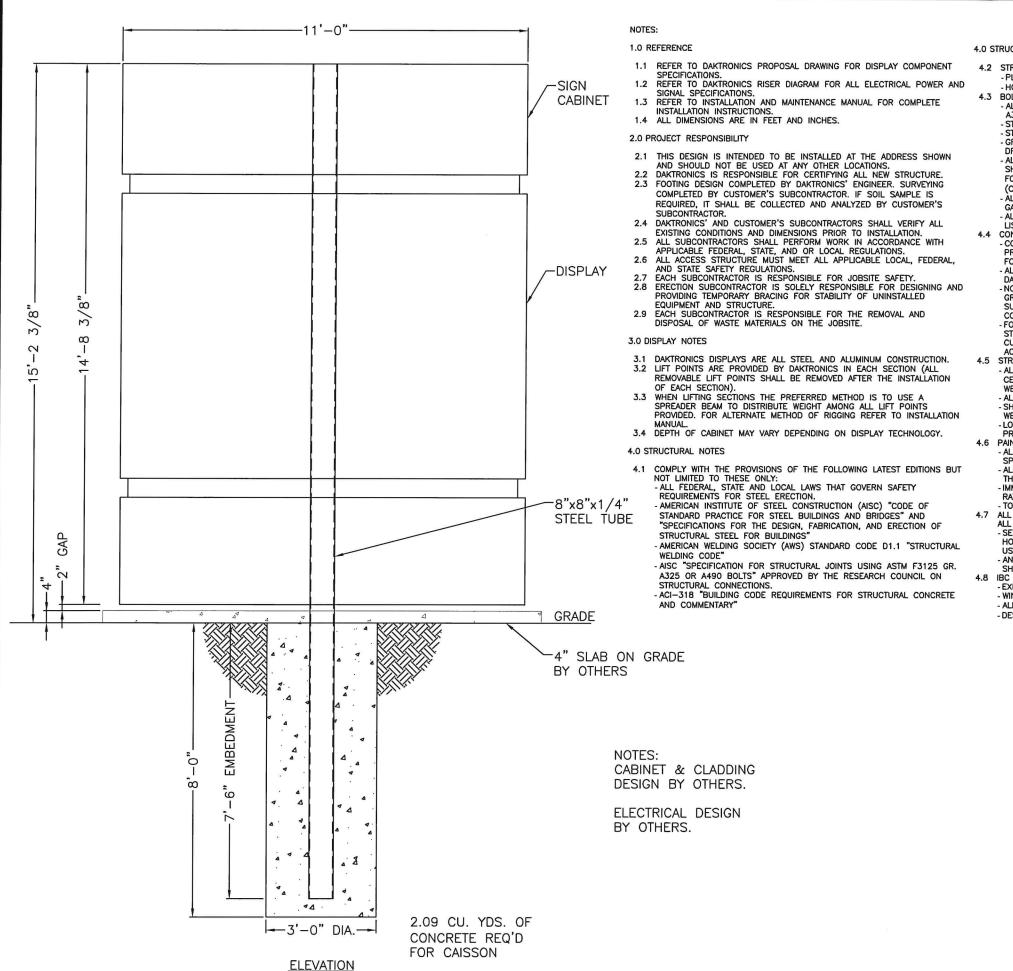
The Lancaster Independent School District respectfully request favorable consideration of this variance request.

Should members of the Sign Control Board need additional information or have questions or concerns about any aspect of this request, please feel free to contact me at johnprice@lancasterisd.org or on my cell at (972) 971-5025.

Respectfully submitted,

John Ellis Price

John Ellis Price Chief of Operations



4.0 STRUCTURAL NOTES CON'T

4.2 STRUCTURAL STEEL GRADE:
-PLATE, ANGLE, AND CHANNEL SHALL BE ASTM A36 (Fv=36 ksi) -HOLLOW STRUCTURAL STEEL TUBE SHALL BE ASTM A500-C (Fy=50 ksi)

ALL BOLTS SHALL BE HEAVY HEX STRUCTURAL BOLTS ASTM F3125 GR.

A325 TYPE 1 U.N.O.

- STRUCTURAL HEX NUTS SHALL BE MINIMUM ASTM A563-DH - STRUCTURAL WASHERS SHALL BE MINIMUM ASTM F436

GRADE 5 HARDWARE SHALL BE ACCEPTABLE WHERE SPECIFIED ON DRAWINGS

- ALL HEAVY HEX STRUCTURAL BOLTS, ANCHOR RODS, NUTS & WASHERS SHALL BE GALVANIZED PER THE LATEST EDITION OF ONE OF THE FOLLOWING ASTM STANDARDS: ASTM A153 (CLASS C) OR ASTM B 695

CALL BOLTS IN CONTACT WITH ALUMINUM SHALL BE ZINC PLATED GALVANIZED AND SHALL BE MINIMUM ASTM A325
-ALL BOLTS SHALL BE FULLY PRETENSIONED PER APPROVED METHODS LISTED IN AISC STANDARDS U.N.O.

CONCRETE AND GROUT

CONCRETE AND GROUT
-CONCRETE SHALL BE PLACED TO ACI CODES AND STANDARDS OF PRACTICE. CONSTRUCTION JOINTS ARE NOT ALLOWED. INDIVIDUAL FOUNDATIONS SHALL BE POURED IN A CONTINUOUS POUR.
-ALL CONCRETE SHALL HAVE A MINIMUM COMPRESSIVE STRENGTH AT 28

DAYS OF 4,000 psi.
-NON-SHRINK GROUT SHALL CONFORM TO ASTM C-1107. NON-SHRINK

GROUT SHALL HAVE A MINIMUM STRENGTH AT 28 DAYS OF 8000 PSI FOR SUPPORTING 4,000 PSI CONCRETE AND SHALL BE SLOPED AWAY FROM COLUMNS IN ALL DIRECTIONS AT A MINIMUM 2.0% SLOPE.

-FOR DIRECT EMBEDDED COLUMNS, EQUIPMENT CAN BE INSTALLED ON STRUCTURE AFTER A MINIMUM CURING TIME OF 7 DAYS, PROVIDED THE CURING PROCESS HAS BEEN PROPERLY MAINTAINED IN ACCORDANCE WITH ACI-318.

4.5 STRUCTURAL STEEL WELDING

-ALL WELDING (SHOP & FIELD) SHALL BE PERFORMED BY A WELDER CERTIFIED FOR THE SPECIFIED TYPE AND POSITION OF THE REQUIRED

- ALL WELDING SHALL BE IN ACCORDANCE WITH AWS D1.1

- SHIELDED METAL ARC WELDING PROCESSES SHALL BE USED TO PERFORM WELDS

-LOW HYDROGEN E70 SERIES ELECTRODES TO BE USED WITH SMAW **PROCESS**

4.6 PAINT

ALL STRUCTURE STEEL SHALL BE PREPARED TO MEET CUSTOMERS SPECIFICATIONS OR A MINIMUM OF SSPC-SP2

ALL STEEL MUST BE COATED AND PROTECTED BY SPECIFIED PRIMER AND THEN FINISHED PER COLOR INDICATED BY THE CUSTOMER IMMEDIATELY AFTER SURFACE PREPARATION APPLY SPECIFIED PRIMER AT A RATE TO PROVIDE A UNIFORM DRY THICKNESS OF 2 MILS - TOUCH UP PAINT AFTER INSTALLATION

4.7 ALL HOLLOW STRUCTURAL STEEL SECTIONS SHALL BE CAPPED AND WELDED ALL AROUND TO PREVENT WATER FROM ENTERING THE SECTION

-SELF-DRILLING TEK SCREWS SHALL NOT BE USED FOR ATTACHMENT INTO HOLLOW STRUCTURAL STEEL SECTIONS UNLESS A THREAD SEALANT IS USED TO PREVENT WATER FROM ENTERING SECTION
- ANY OTHER PENETRATIONS INTO HOLLOW STRUCTURAL STEEL SECTIONS

SHALL BE PROPERLY SEALED TO PREVENT WATER INTRUSION IBC 2015, ASCE 7-10, DESIGN CRITERIA:
-EXPOSURE C, CATEGORY II
-WIND SPEED = 115 MPH

- ALLOWABLE LATERAL BEARING PRESSURE = 150 PSF/FT

-DESIGN WIND PRESSURE = 18.79 PSF (ASD)

NSTALLATION ADDRESS

LANCASTER ISD 200 EAST WINTERGREEN RD LANCASTER, TX

CLIENT:

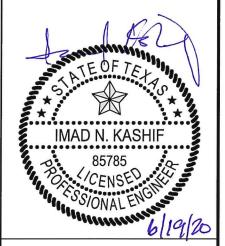


331 32nd AVENUE **BROOKINGS, SD 57006**

₽£1	DATE	DESCRIPTION
Λ	6/19/20	ADDED 2" GAP AND CONCRETE SLAB
A	-/-/-	
⅓	-/-/-	
A	-/-/-	
⋬	-/-/-	
◬	-/-/-	
A	-/-/-	

All designs and plans indicated on this drawing are created specifically for the noted project and are the sole property of LINK Engineering, LL.C. Use of these designs or plans for any purpose other than the intended application shall be prohibited without the written consent of LINK Engineering, LL.C. Disclosurs of any of the information enclosed within, without consent of the owner, is a violation of intellectual property and shall not be tolerated.

SEAL & SIGNATURE:





LINK Engineering, L.L. 135 South David Lane • Knoxville, Tennessee 37922 Phone: (865) 539-4001 • www.linkengr.com

Texas State Certificate of Authorization No.: F-8291

Project N	lumber:	Drawing Numb	Drawing Number: B1191413R	
20-	-0408R	B11914		
SHT.	OF	DATE:	BY:	
1	1	6/19/20	TCC	

LANCASTER ISD

CONCEPTUAL DESIGN

MARQUEE DISPLAY

TOP ID

One (1) 2V ID Panel 3'h x 11'w

MESSAGE DISPLAY

One (1) GT6X Display 216 x 324 - 10mm 7.75'h x 11.083'w



